

SUBJECT: POPULATION NEEDS ASSESSMENT (PNA)

MEETING: Scrutiny

DATE: 8th Feb 2022

DIVISION/WARDS AFFECTED: Social Services

NON-PUBLICATION

1. PURPOSE:

- 1.1 To seek approval of the PNA prior to submission to Welsh Government
- 1.2 To receive comments from members on the highlighted need in the PNA and if this need reflects the local authority area.
- 1.3 To demonstrate how the PNA aligns to the regional Wellbeing Assessment required Wellbeing of Future Generations Act.

2. RECOMMENDATIONS:

- 2.1 Members provide comments to ensure needs are reflective of Monmouthshire and for comments to be fed back to the Executive Member for consideration, prior to the PNA being submitted to Council
- 2.2 After the PNA has been agreed by all LAs and ABUHB, the MCC are required to share and upload to local authority website.

3. KEY ISSUES:

- 3.1 As set out in the Social Services and Wellbeing (Wales) Act 2014, local authorities and local Health Boards must enter into a partnership to produce one population assessment report per local government electoral cycle. The Act also stipulates:
 - the Regional Partnership Board is required to produce the Population Needs Assessment (PNA) and
 - local authorities and local health boards are required formally to approve the PNA report and make available on their websites. A copy of the population assessment report must be completed by April 2022 and also be sent to Welsh Ministers at the time of publication.
- 3.2 The first regional Population Needs Assessment (PNA) was overseen by the Gwent Regional Partnership Board (RPB) in April 2016. The PNA aligned to Wellbeing Assessment completed by Public Service Boards as required under the Wellbeing of Future Generations Act. The 2022 PNA report (APPENDIX 1) will also align, integrate and cross

reference the Gwent Wellbeing Assessment to avoid duplication and create a joint population wellbeing assessment for the region (this section can be read alongside the regional Wellbeing Assessment or as an individual document).

- 3.3 The first PNA was approved and signed off across the region on 1st April 2017 (follow link to RPB website Population Needs Assessment [Home - Gwentrpb](#)). The identified need was used to develop the regional Area Plan. Following the publication of the regional report each local authority and health board was required to prepare and publish a plan setting out the range and level of services they proposed to provide, or arrange to be provided, in response to the population needs assessment. The plans are formally referred to as Area plans and a statutory requirement under the SSWB Act. The first regional Area Plan was published 1st April 2018 and set out the partnership working and delivery of services in response to each core theme identified in the population assessment.
- 3.4 In March 2021, Welsh Government released supplementary advice for Regional Partnership Boards to support development of Population Needs Assessments (PNAs). There were no changes to the guidance, however, some additional information and definition of core themes were included but the statutory PNA themes have not changed and are set out below.
- children and young people
 - older people
 - health / physical disabilities
 - learning disability/autism
 - mental health
 - sensory impairment
 - carers who need support; and
 - violence against women, domestic abuse and sexual violence
- 3.5 In Gwent we took an approach to produce a separate Area Plan section for autism, and WG have advised that separate PNA sections should be produced for the next PNA. An additional section in relation to Housing is also appropriate and can provide a clear link to the national strategies and partnership working with Registered Social Landlords (RSLs).
- 3.6 The PNA has identified and reinforced existing areas of need and priorities for action including:
- Continued support to children looked after and reduction of out of county placements
 - Ageing population, loneliness amongst older people and increase in people living with dementia
 - Carers and the need for access to information, respite and mental health support
 - The need for emotional wellbeing and mental health support across the region
 - To mitigate impact of the Covid-19 pandemic and long covid
 - Support to vulnerable groups including people living with learning disabilities, physical disabilities and autism
- 3.7 It will be unrealistic for the PNA to include all the identified needs across health and social care but the regional report will highlight the joint priorities to be progressed across public services, the health board and voluntary sector.
- 3.8 Engagement with citizens is a key requirement under the SSWB Act and the PNA has been developed and includes qualitative data from a range of citizen groups.
- 3.9 As required with the first PNA, the Regional Partnership Board will have to develop a regional Area Plan – publication 1st April 2023 – and will set out how the identified need will

be met through partnership working and collaboration. The RPB will once again work alongside Public Service Board partners to ensure alignment with Wellbeing plans required under the Wellbeing of Future Generations Act, as well as linking to LA Corporate Plans and ABUHB Integrated Medium Term Plan.

4. EQUALITY AND FUTURE GENERATIONS EVALUATION (INCLUDES SOCIAL JUSTICE, SAFEGUARDING AND CORPORATE PARENTING):

- 4.1 The PNA is predicated on the same principles as Wellbeing Assessments required under the Wellbeing of Future Generations Act and will also include a full impact assessment. The needs highlighted, and subsequently delivered the Area Plan will contribute to various legal requirements and statutory duties.

5. OPTIONS APPRAISAL

- 5.1 MCC are required under the Social Services and Wales (Wellbeing) Act 2014 to consider and agree a regional PNA.

6. EVALUATION CRITERIA

- 6.1 There is no formal need to evaluate the PNA but an indication of effectiveness will be through the development of the regional Area Plan and subsequent delivery of partnership priorities, as well as innovating current service models to meet future demands.

7. REASONS:

- 7.1 MCC are required under the Social Services and Wales (Wellbeing) Act 2014 to consider and agree a regional PNA.

8. RESOURCE IMPLICATIONS:

- 8.1 There are no direct financial implications to developing and approving the PNA, but maximising public service budgets and reinvesting into preventative programmes is a key requirement under the SSWB Act. However, development of the action plans that underpin the population assessments will require officer time.

9. CONSULTEES:

- 9.1 Jane Rogers, Chief Officer Social Care & Health, MCC
- 9.2 The PNA has been developed with all RPB partners including local authorities, ABUHB, voluntary sector and private providers of care; as well as our regional citizen panel, carers forum, older people forums, parent groups and young people forums.
- 9.3 The voice of citizens, third sector partners and service providers are key to developing this PNA. Citizen voices have been included in each PNA section and coordinated through the regional Citizen Panel and Chair who sits on the RPB. There has been extensive

engagement across the region using various methodologies such as Snap surveys, social media and established forums (Carers forum, Youth Council, Dementia Friendly cafes etc).

10. BACKGROUND PAPERS:

11. AUTHOR: Philip Diamond, Regional Partnership Lead

12. CONTACT DETAILS:

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Is my report exempt?

In some instances it may be necessary to submit a report to a committee but withhold the whole report, or part of that report, due to the sensitive nature of information contained within it.

There are specific circumstances in which a report may be considered exempt which are set in legislation. When writing your report bear in mind the following circumstances to consider whether your report should be exempt;

Local Government Act, Schedule 12A, Part 4;

12. Information relating to a particular individual
13. Information which is likely to reveal the identity of an individual
14. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
15. Information relating to any consultation or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
16. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
17. Information which reveals that the authority proposes –
 - a. To give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - b. To make an order or direction under any enactment
18. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

If you are unsure if the report should be exempt or not you should contact Democratic Services or the Monitoring Officer for further advice and guidance. The principal to bear in mind however is that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

If your report is to be exempt you should let Democratic Services know as soon as possible if you have not already done so when adding the item to the forward plan of the relevant committee.

When submitting your report to Democratic Services for publication with the agenda you must also include an exemption certificate which give details as to why the report is exempt and not for publication. This certificate will be publicly available with the agenda in place of the report so the reasoning for the exemption should be made clear on this form. The exemption certificate is available overleaf.

Further information on definitions and exemptions is available within the Local Government Act at the following link; <http://www.legislation.gov.uk/ukpga/1972/70/schedule/12A>



SCHEDULE 12A LOCAL GOVERNMENT ACT 1972 EXEMPTION FROM DISCLOSURE OF DOCUMENTS

Meeting and Date of Meeting: Insert date and meeting

Report: Insert report title

Author: Insert author

I have considered grounds for exemption of information contained in the background paper for the report referred to above and make the following recommendation to the Proper Officer:-

Exemptions applying to the report:

[Enter the section and reason of the exemption, as defined by the Local Government Act set out above e.g – This report will be exempt under paragraph 12 of Schedule 12A – Information relating to a particular individual]

Factors in favour of disclosure:

Openness & transparency in matters concerned with the public

Prejudice which would result if the information were disclosed:

[Give a brief indication of what information would be disclosed and the impact of its disclosure]

My view on the public interest test is as follows:

Factors in favour of disclosure are outweighed by those against.

Recommended decision on exemption from disclosure:

Maintain exemption from publication in relation to report

Date: Insert date

Signed: Signed by report author

Post: Insert post

I accept/I do not accept the recommendation made above

Signed: [Signed by Chief Officer / Head of Service / Chief Executive]

Date: Insert Date

